

Double-Blind Peer Review Process

With a view to undergoing the review process, the material should be submitted, by e-mail (redactie.drept@e-uvv.ro), to the journal Annals of the West University of Timișoara – Law Series. The author is advised to include in the submitted material express mentions of the research thesis, its purpose and relevance, conclusions and the elements of originality regarding the theme of the paper.

In addition, the author should provide the board of editors with information regarding the institution of affiliation for all scientific articles in the last two years of publication and, if applicable, the specific funding or financial support for the research. At the same time, the author should indicate contact information, preferably the e-mail address.

Prior to being submitted for the review process, the material will be subjected to a preliminary analysis regarding fulfillment of the structural and formal writing criteria recommended by the journal, found on its website. If the editorial criteria of the journal are not respected, the material will be sent to the author so that, within a reasonable time, it can be rewritten in accordance with the indicated editorial criteria.

The manuscripts received for publication in the Annals of the West University of Timișoara - Law Series will be reviewed using the "double blind" peer review system, in compliance with the international standards for the publication of scientific journals. Any article submitted for publication will be reviewed by two independent reviewers, from a different institution than the author's, from a list established by the Editorial Board of the Annals of the West University of Timișoara - Law Series. If there are no relevant experts in the research field chosen by the author, the reviewers will be selected from among other recognized experts in the field.

The identity of the authors will not be revealed to the reviewers, nor will the identity of the reviewers be revealed to the authors, throughout the review process.

Each reviewer will prepare a report with reference to the reviewed material. The report will include information on the relevance of the research topic, the adequateness of language, the argumentation and the logical reasoning and, in particular, on the originality and contribution of the paper to the field. The report will also highlight the precarious or unconvincing character of the arguments, the lack of bibliographic references and the presence of insufficiently substantiated conclusions. If the text does not present elements of originality, the reviewers will indicate this and will also indicate the works that have already addressed the respective research topic and the fact that the same conclusions as the author's have been obtained by the same means. If all other criteria are met, the material will not be rejected solely on the basis of the fact that the reviewers do not share the same conclusions as the author.

Texts should be drafted in an objective manner, without harming individuals or institutions. Papers that contain inflammatory speech, with a strong political character or that incite to hatred will not be accepted for publication.

The reviewers' report should highlight the strengths or weaknesses of the manuscript so as to confirm the decision to publish it or provide the editors with clear instructions for improving the material. If the author is notified that the material will be accepted for publication, subject to making the indicated adjustments, they will have to make these changes up to the deadline indicated by the editors.

The time required to review the paper may vary, depending on the complexity of the research topic and the review process, but the aim is that it should not exceed a period of 60 days, calculated from the date the author submitted the material for review. After the confirmation of the decision to publish the manuscript, the author will be informed that it will undergo the editing process. During this time, the author may be asked to correct any typos. At this point no further content modification will be permitted, unless the material is resubmitted for review.

To ensure the anonymity of reviewers and authors, authors will ensure that submitted manuscripts are prepared in a manner that does not reveal their identity. In this sense, when a paper will be sent for publication in the Annals of the West University of Timisoara - Law Series, please consider: sending the Title page, which contains details about the authors, and the Anonymized manuscript, without details about the authors, in two separate files.

Title page information

The title page should include the title, authors' names and affiliation, and the full address of the authors, including telephone and e-mail address.

Information about the anonymized manuscript

In addition to the obvious need to remove names and affiliations from the manuscript, there are other steps that must be taken to ensure that the manuscript is properly prepared for double blind peer review. In this regard, the key elements to be considered are the following:

Use the third person to refer to works produced as authors, e.g. replace any phrases such as "I have shown before" with "... was shown before [Anonymous 2007]";

Make sure the numbers do not contain any affiliation identifiers;

Do not remove essential self-references or other references, but limit self-references only to works that are relevant to those reviewing the submitted paper;

Cite published works in the text as follows: "[Anonymous 2007]";

For anonymization in the reference list use: "[Anonymous 2007] Details omitted for "double blind" peer review";

Remove references to funding sources;

Do not include thanks;

Remove any identifying information, including author names, from file names and ensure that document properties are also anonymized.

The publication of the article may be refused, according to the proposal made by the reviewers, considering the unsatisfactory level of the scientific content and non-compliance with academic ethics, according to the standards unanimously recognized in the field of legal research. In case of violation of the copyright law in any way/in case of plagiarism, the full responsibility rests with the author of the article and the manuscript will be rejected, respectively the published article will be withdrawn.